



**KEYES UNION ELEMENTARY SCHOOL DISTRICT BOARD OF TRUSTEES  
NOTICE OF REGULAR BOARD MEETING**

**Tuesday, September 13, 2022**

**Closed Session – 5:30 p.m. Regular Session – 6:00 p.m.**

**POSTED: September 9, 2022**

**A Regular Meeting of the Keyes Union Elementary School District Board of Trustees will be held at Keyes Elementary School Gymnasium.** *Persons wishing to address the Keyes Union School District's Board of Trustees regarding any agenda item(s) can email questions and/or comments to: [dgaribay@keyes.k12.ca.us](mailto:dgaribay@keyes.k12.ca.us) by Monday, May 9, 2022 by 4:00 p.m. and utilize: <https://youtu.be/XcXj7NZV-Fk> to watch the Board Meeting in real time where any question/comments submitted will be addressed. Minutes of this Board meeting can be found on our District website in the days following the Board meeting at: <https://keyes.k12.ca.us> Interested persons may inspect a copy of the Board Packet at Keyes Union School District Office, 4801 Lucinda Avenue, Keyes, CA 95328; please contact the district office at (209) 669-2921. Please note that due to COVID-19 public health orders, persons wishing to inspect the proposed budget may be limited to receiving a copy of the documentation in a manner consistent with public health orders regarding social / physical distancing.*

1. **OPENING**

**1.1 Call to Order**

**1.2 Establishment of a Quorum and Attendance**

**Roll Call of Board of Trustees**

\_\_\_\_\_ Jeff Reed, Board President  
\_\_\_\_\_ Wesley Greene, Board Vice-President  
\_\_\_\_\_ Jimmy Emmons, Sr., Board Member  
\_\_\_\_\_ Jeff Greener, Board Member  
\_\_\_\_\_ Mike Bernal, Board Clerk

2. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS**

*As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, and student discipline or employee organization items, which are timely.*

**Motion to go into Closed Session**

3. **CLOSED SESSION**

**3.1 Public Employee Discipline/Dismissal/Release/Complaint** (Government Code Section 54957)

4. **BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA**

**4.1 Report Out Closed Session Items**

**4.2 Approval/Amendment of Agenda**

5. **FLAG SALUTE**

6. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES on any items listed or not listed on agenda**

*This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to*

limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is instructed to email dgaribay@keyes.k12.ca.us by Wednesday, June 15, 2022 (Posted on Friday, June 10, 2022).

**6.1 Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

7. ANNOUNCEMENTS-

7.1 **Spratling Middle School Carl's Jr. Fundraiser – September 20**

7.2 **KUSD Active Shooter Training – September 21**

7.3 **Keyes to Learning Charter K-6 Student Assembly – CA – September 26**

7.4 **Keyes Elementary School Color Run – September 28**

8. RECOGNITION/PRESENTATION

8.1 **Staff Reports** - The Board of Trustees has received written reports by staff. At this time, we would like invite the board to ask questions they might have of management and administrative team.

8.2 **Recognition** – Reclassification of Fluent English Proficient Certificate Presentation – By: KUSD EL Coordinator Leticia Rosales

8.3 **Student Report** – Presented by Spratling Middle School Student Council Members

9. CONSENT AGENDA ITEMS

*Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.*

9.1 **Approval of Minutes**

9.1.1 We request the Board of Trustees approve the minutes for the following:  
- Regular Board Meeting of August 9, 2022

9.2 **Approval of Claims and Payroll**

9.2.1 Approval of August 2022 Payroll

9.3 **Approval of Head Start Documents**

9.3.1 Approval of EHS/RHS July Program Summary and Monthly Data Summary

9.3.2 Approval of EHS Basic Revision #2

9.3.3 Approval of EHS T/TA Revision #2

9.4 **Approval of Surplus**

9.4.1 Approval of Surplus of KTL Obsolete Books

10. ACTION ITEMS

10.1 **Approval of Certificated/Classified/Confidential/Management Personnel Actions**

10.2 **Approval of 2022-2023 Atkinson, Andelson, Loya, Ruud & Romo (AALRR) Agreement for Special Services**

10.3 **Public Hearing for Instructional Materials for the 2022-23 School Year**

10.4 **Approval of Resolution #22-23-02: Instruction Materials for the 2022-23 School Year**

10.5 **Approval of Extension of COVID-19 MOU between CSEA and District**

10.6 **Public Hearing of the GANN Limits and Unaudited Actuals**

10.7 **Approval of the Resolution #22-23-03: Adoption of the 2021-22 & 2022-23 GANN Limits**

10.7.1 **Approval of Unaudited Actuals**

10.8 **Approval of 2022-2023 3% Increase to the Head Start Management Salary Schedule**

10.9 **Approval of 2022-2023 3% Increase to the Head Start Support Salary Schedule; Addition of Bachelor's Degree Stipend for Line C equivalent to 7.7% of current hourly rate; Removal of Line D; Removal of "Associate Degree" title to Line C; Updated & Revised Language for compliance for CalSTRS reporting requirements**

10.10 **Approval of Head Start Associate Teacher Intern/Substitute Job Description and addition of these positions to the Head Start Support Salary Schedule Line A**

10.11 **Approval of Infinity Communications Category One E-Rate Consulting Services Contract Renewal for the 2022-23 School**

10.12 **Approval of 2022-23 KUSD Certificated Stipend Schedule removal of the 21-22 Summer School Teacher Rate of Pay & the addition of the Substitute Teacher rate of pay (External; through the end of 2022-23 school year only)**

- 10.13 Approval of KTL FTE Reduction (from .4066 to .1823) in 7-12 Coordinator prior to posting on Edjoin
- 10.14 Approval of KTL New Position: 7-8 Program Advisor; Job Description & Stipend
- 10.15 Approval of KTL New Stipends: Teacher in Charge, 7-12 Yearbook Advisor & Induction Coordinator
- 10.16 Approval of KTL Stipend Increases: Teacher/Advisor Extra Duty Work (Instruction/non-instructional), Induction Support Provider, Substitute Teacher (External; through the end of 2022-23 school year only)
- 10.17 Approval of 2022-2023 Foothill Horizons Program Agreement
- 10.18 Approval of Keyes to Learning Charter 22-23 Outdoor Education Program
  
- 11. DISCUSSION ITEMS
  - 11.1 ESSER III
  - 11.2 SMS Track Committee Meeting / Update
  
- 12. REPORTS
  - 12.1 Superintendent Report- Helio Brasil
  - 12.2 Board Members Comments:
    - 12.2.1 Jimmy Emmons Sr. -
    - 12.2.2 Wesley Greene -
    - 12.2.3 Mike Bernal -
    - 12.2.4 Jeff Greener -
    - 12.2.5 Jeff Reed -
  
- 13. INFORMATION
  - 13.1 Next Board Meeting –  
The next Regular Board Meeting is October 11, 2022 closed session 5:30 p.m. and regular session will begin at 6:00 p.m. at the Keyes Elementary School District Gymnasium.
  
- 14. ADJOURNMENT TIME:

Prepared by,



Helio Brasil, Secretary to the Board of Trustees